



Governance Framework of the Global Biofuels Alliance

Adopted at the 5th Temporary Executive Committee meeting on 24th July, 2025



We, the members of the Global Biofuels Alliance (GBA), recalling the launch of the GBA during the G20 Leaders' Summit in New Delhi on 9th September 2023 and building on the Foundation Document (attached in Appendix A), hereby set forth the following Governance Framework of the Global Biofuels Alliance:

Section 1: Mission and Objectives of the GBA

The GBA aims to work towards achieving the mission and objectives as laid out in its Foundation Document and to bring together countries, policymakers, international organisations, industry, academia, and experts amongst others.

Section 2: Membership

1. Countries may participate in the GBA as Members or Observers, and international organisations may participate as Partners to the GBA.
2. Prospective new Members, Observers and Partners interested in joining the GBA are expected to convey their endorsement of this Governance Framework and submit their request to join the GBA to the Director General of the Secretariat (hereinafter the Director General), who is expected to duly inform the Alliance Board and the Executive Committee. The Alliance Board may grant such requests if no objection has been lodged by any existing Member following notice and a reasonable time for review by all Members. Provisional Observer status may be granted to any country or international organisation whose application is pending approval.
3. Members, Observers and Partners may discontinue their participation in the GBA at any time and should endeavor to provide written notification of such discontinuation at least 60 days prior to the withdrawal to the Director General, who is expected to inform the co-chairs of the Alliance Board and the Executive Committee.

Section 3: Alliance Board

1. The Alliance Board is the highest-level body of the GBA and is expected to be comprised of representatives of all Members.
2. Observers and Partners of the GBA are expected to be standing invitees to meetings of the Alliance Board. The Director General of the Secretariat and Chairperson and Vice Chairperson of the Industry Advisory Board are expected to be ex-officio invitees as per paragraph 7 of this Section.



3. The Alliance Board is expected to elect representatives of two countries as co-chairs of the Alliance Board for a term of 3 years.
4. The Alliance Board co-chairs may invite any other person/ organisation as they deem appropriate to its proceedings after duly informing the Alliance Board.
5. Each Member is entitled to one vote on decisions of the Alliance Board.
6. The functions of the Alliance Board include:
 - a) Approving the GBA audit report, budget and annual work program;
 - b) Advising on the overall direction of the GBA's work and reviewing progress in meeting the GBA's objectives;
 - c) Approving GBA's financial strategy;
 - d) Selecting members of the Executive Committee;
 - e) Considering and adopting modifications to this Governance Framework; and
 - f) Any other functions specified elsewhere in this Governance Framework.
7. The Alliance Board is expected to meet at least once a year, with decisions to be taken based on consensus. In circumstances where Alliance Board decisions are needed outside of Alliance Board meetings, a written process may be employed. One part of Alliance Board meetings may be attended only by Members and the Director General for deciding on the governance and financial matters of the GBA. The other part of the meeting is intended to be open to all other invitees.
8. The Alliance Board may at its discretion convene special intersessional meetings, including ministerial meetings or special meetings as appropriate to engage with select organisations and/or individuals as required.

Section 4: Executive Committee

1. The Executive Committee is the guiding body for the implementation of the strategy and work program approved by the Alliance Board. The Executive Committee works with the Secretariat and the Industry Advisory Board to achieve the objectives of the GBA.
2. Participation in the Executive Committee is voluntary, and all Members interested in becoming a member of the Executive Committee are expected to convey such interest by a notification to the Alliance Board co-chairs via the Director General.
3. The Alliance Board may approve all the members of the Executive Committee, and the Executive Committee may be constituted every three years. Alliance Board is expected to select countries such that equitable representation is ensured among Member countries.



4. The Director General is expected to be invited as an ex-officio attendee to all Executive Committee meetings. The Chairperson of the Industry Advisory Board is expected to be invited to all Executive Committee meetings for entire or partial proceedings, as deemed appropriate by the Executive Committee.
5. Two members of the Executive Committee may be elected by the Executive Committee as co-chairs.
6. The Executive Committee, through its co-chairs, may invite any other person and/or organisation as it deems appropriate to entire or select proceedings.
7. The roles and responsibilities of the Executive Committee, under guidance of the Alliance Board, include:
 - a) implementation of GBA's strategy, budget, and annual work program as approved by the Alliance Board;
 - b) supervising the implementation of the GBA workplan with the Secretariat;
 - c) forming working groups as required for implementation of the workplan;
 - d) Developing financial strategy for GBA operations and workplan, subject to Alliance Board approval; and
 - e) performing any other functions delegated by the Alliance Board or specified elsewhere in this Governance Framework.
8. The Executive Committee is expected to convene at least once a quarter, with decisions to be taken based on consensus.

Section 5: Secretariat

1. The Secretariat is intended to act as the executive arm of the GBA and is expected to work under the guidance of the Alliance Board and in collaboration with the Executive Committee and Industry Advisory Board.
2. In coordination with the Executive Committee, the Secretariat may create working groups with representatives from Members, Observers, Partners, and other stakeholders from industry and academia based on their skills and qualifications to advance initiatives related to the GBA's objectives.
3. A Director General to be appointed by and responsible to the Alliance Board for a term of 3 years, is expected to serve as head of the Secretariat. Responsibilities of the Director General include the appointment of the Secretariat staff as well as the organization and functioning of the Secretariat,



4. subject to the approval of the Alliance Board, as well as such additional responsibilities as may be conferred by the Alliance Board.
5. In accordance with Section 2.1 of the Foundation Document, the Secretariat is based in India.
6. The Secretariat is envisaged to have divisions, headed by directors, as decided by the Director General for organizing the Secretariat.
7. Certain roles may be reserved for nomination/ secondment by member countries or partners, allowing them to appoint personnel from their own country/ organizations to those positions.
8. The functions of the Secretariat include:
 - a) initiating the GBA's strategy, annual work program, financial plan and resourcing plan for Alliance Board approval;
 - b) supporting preparation of GBA's audit report;
 - c) executing programs and projects as per the Alliance Board-approved work program and as directed by the Alliance Board and in collaboration with the Executive Committee;
 - d) overseeing correspondence of information and updates to all Members, Observers and Partners of the GBA;
 - e) reporting the overall progress of the GBA's activities and bringing to the attention of the Alliance Board and Executive Committee any matter which might impact the fulfillment of the GBA's objectives;
 - f) carrying out the directions of the Alliance Board and the Executive Committee and supporting the functioning of other affiliated GBA bodies; and
 - g) any other functions delegated by the Alliance Board or Executive Committee or specified elsewhere in this Governance Framework.
9. The leadership of the Secretariat is expected to meet at least once per month.
10. In accordance with Section 2.1 of the Foundation Document, decisions by the Secretariat are expected to be approved by consensus of all Members of the GBA through the Alliance Board.

Section 6: Industry Advisory Board

1. The Industry Advisory Board is envisaged as a platform for industry representatives to share perspectives on challenges faced by the biofuels industry and potential ways to unlock advances in biofuels.
2. The Industry Advisory Board is expected to advise the Alliance Board.
3. Industry representatives interested in joining the Industry Advisory Board may submit a request with the Secretariat, which is expected to transmit such request to the Alliance Board for approval.



4. The Industry Advisory Board is expected to be led by a Chairperson and a Vice Chairperson. The Chairperson and Vice Chairperson are expected to be elected by the Industry Advisory Board representatives for a term of 3 years subject to approval by the Alliance Board.
5. The Industry Advisory Board by consensus may elect a steering committee comprised of up to 10 representatives to represent all members of the Industry Advisory Board before the governing bodies of the GBA.
6. The Industry Advisory Board is expected to share concrete written actionable recommendations periodically to the Executive Committee and Alliance Board for achieving GBA objectives. The group is also encouraged, as appropriate, to support the advocacy of the GBA.
7. The Industry Advisory Board is expected to convene at least once every quarter.
8. The Industry Advisory Board may elect to undertake activities of its own or in collaboration with Members or the Secretariat in direct support of GBA objectives and programs with approval from the Alliance Board. Such approval may be provided during an Alliance Board meeting or via other written procedures as the Alliance Board deems appropriate.

Section 7: Financing and Budgeting

1. The Alliance Board is expected to decide upon the mechanism and associated activities of funding the GBA to provide adequate and predictable financial resources for the Secretariat, enable the fulfilment of ambitious GBA initiatives, and permit long-term planning.
2. The GBA Secretariat is expected to maintain two funds: the Secretariat Fund, and the Impact Fund. Members, Observers and Partners are encouraged to make voluntary financial contributions to either or both funds.
3. The Secretariat Fund is expected to cover the costs of the Secretariat. The Impact Fund is expected to be used to support GBA programs and activities undertaken to achieve the objectives of the GBA.
4. Any entity, through separate written arrangements as appropriate, may make voluntary financial or in-kind contributions to the GBA. In-kind contributions are subject to Alliance Board approval and may take such forms as: the assignment of experts to the GBA Secretariat, hosting workshops and meetings, and travel support.
5. The Secretariat and Impact funds are expected to be administered by the Secretariat on behalf of the Alliance Board.
6. The Secretariat is expected to submit to the Alliance Board, an annual budget, annual statements of accounts, and estimates of all receipts and expenditures.



7. The Secretariat with the approval of the Alliance Board is expected to appoint a reputable external auditor for a term of 3 years, to examine the accounts of the GBA. The auditor should deliver a written annual report of the audit findings to the Alliance Board within 120 days of the end of the GBA's fiscal year. Each Member, Observer and Partner is expected to bear the expenses of its own participation in the GBA.
8. This Governance Framework does not give rise to any rights or obligations under domestic or international law.

Section 8: Modifications to the Governance Framework

1. Any Member may propose modifications to this Governance Framework to the Alliance Board co-chairs.
2. The Alliance Board co-chairs are expected to present any proposed modifications to the Alliance Board during its proceedings. Modifications to this Governance Framework may be adopted by consensus decision of the Alliance Board.



Appendix A – Foundation Document

Preamble

Building on the discussions during India's G20 Presidency, we have decided, on a voluntary basis, to become the initiating members/ observers of a Global Biofuels Alliance, membership of which is open to all nations. The Countries also:

- a) Recognize the importance of ensuring energy security, affordability, and accessibility, to serve our common goal of accelerating global clean, sustainable, just, affordable, and inclusive energy transition;
- b) Acknowledge that there is no single uniform low carbon pathway, and Countries have their unique national circumstances, strategies, and legal frameworks for sustainable biofuels to support their development needs;
- c) Recognize that biofuels are proven renewable, low carbon fuels that reduce greenhouse gas emissions, mitigate the effects of climate change, can be produced at scale, are commercially available and can spur domestic growth and develop trade opportunities;
- d) Recognize that the significance of sustainable biofuels in reducing greenhouse gas emissions is gaining increasing acceptance as a strategic and effective complement across multiple decarbonization pathways, and further note that biofuels have a unique potential on account of their benefits, including use as drop-in fuels to decarbonize hard-to-abate sectors, and can be produced from a variety of sustainable feedstocks;
- e) Recognize that sustainable biofuels, both conventional and advanced, offer socioeconomic benefits while contributing to circular economy and supporting Sustainable Development Goals;



- f) Recognize that the GBA builds upon statements made by G20 Energy Ministers in the past presidencies on Circular Carbon Economy (CCE) Platform and its “4R’s” framework (reduce, reuse, recycle and remove), G20’s commitment towards improving the “3E+S” (energy security, economic efficiency, and environment + safety), and the G20 Initiative on Clean Cooking and Energy Access, amongst others;
- g) Recognize the benefits of global biofuels trade, through complementing domestic energy production, providing supply stability, and supporting energy security through diversified supply;
- h) Appreciate the importance of sustainability across the entire biofuels production process, and recognize continued improvements in biofuel technology, including production efficiencies across entire supply chains, and opportunities to expand the range of feedstock used for biofuels;
- i) And therefore, hereby launch the Global Biofuels Alliance.

Section 1

Mission and Objectives of the Global Biofuels Alliance

- 1.1 The GBA intends to promote recognition of the strategic role that sustainable biofuels can play in reducing greenhouse gas emissions, including in the transport, power, cement, and other hard-to-abate sectors.
- 1.2 Accordingly, the GBA intends to support worldwide development and deployment of sustainable biofuels, offer technical support for national biofuels programs, promote policy lessons-sharing and capacity building exercises across biofuels value chain, address and improve public perceptions, as well as enhance global trade.
- 1.3 The GBA intends to work in collaboration with and complement the relevant existing regional and international organizations, as well as initiatives, in the bioenergy, bioeconomy, and energy transitions fields more broadly, including the Clean Energy Ministerial and the Biofuture Platform.



- 1.4 The GBA intends to pursue the mission to further biofuels adoption by:
- 1.4.1 Raising awareness at all levels of the benefits of sustainable biofuels, through various forums;
 - 1.4.2 Encouraging the exchange of best practices in effectively, economically, and sustainably utilizing feedstocks, and in securing supply and availability of sustainable biofuels. Also, GBA intends to facilitate mobilizing a virtual marketplace to assist industries, Countries, ecosystem players, and key stakeholders in mapping demand and supply, as well as connecting technology providers to end users;
 - 1.4.3 Conducting capacity building workshops, providing technical expertise and assistance to member Countries for skill development, knowledge sharing, and assistance for implementing policies;
 - 1.4.4 Serving as an observatory, mapping and referencing various e-repositories outlining biofuels information on multiple dimensions for multiple stakeholders including policy-makers, industry, academia, and experts across biofuels availability, sustainability, technology use-cases, supply chain innovation, success stories, experiences, and learnings from recent national and global initiatives;
 - 1.4.5 Identifying key barriers and challenges to sustainable biofuels adoption such as access to financing, feedstock availability, facilitation of trade, and regulatory hurdles, and developing strategies to address them;
 - 1.4.6 Working to create, open, and expand, as well as strengthen existing, international sustainable biofuels markets to advance global biofuels trade; and
 - 1.4.7 Supporting the adoption and implementation of internationally recognized standards, codes, and regulations to incentivize accessibility, greater adoption, and trade of sustainable biofuels, with a focus on regional harmonization where possible. As needed, seek the creation of new international standards and codes, particularly to facilitate the trade of drop-in biofuels.



Section 2

Establishment of the Global Biofuels Alliance

- 2.1 The Government of the Republic of India intends to host the Secretariat of the GBA during an initial period of 4 years. Decisions by the Secretariat are expected to be approved by consensus of all members of the GBA.
- 2.2 Further, the GBA intends to establish a Temporary Executive Committee which would be responsible for proposing, within six months of the establishment of the GBA, an appropriate governance framework and action plan.

The End
